

# Swing 'n' Country Board Meeting

September 20, 2011

Meeting was called to order at 7:16 p.m.

Present: Jerry Kieras, Don Moeller, Rich Cooper, Deborah Sitter, Ingrid Dubman, Karen Saunders, Leah Noparstak, Gary LaForte

Absent: Tom Kostoff, Alisa Winkler, and Holly Hayek

Mission Statement was read by Rich.

## Member Presentations

- ❖ None

## President's Report

- ❖ The spread sheet has been updated and is ready to use for both lessons and dances.
- ❖ After October 3<sup>rd</sup>, a spread sheet training session will be scheduled. All board members should submit three (3) available dates to Jerry.

## Treasurer's Report

- ❖ Rich is to mail Maren a check for \$600.00 for Swing City.
- ❖ The Budget overview was passed out to all attending board members. Board members and committee chair persons should be prepared to discuss their portion of the budget at the November meeting.
- ❖ Rich is to get his Treasurer job description emailed to all board members before our next meeting.
- ❖ Ingrid moved/Leah seconded that we accept the report. Vote was unanimous. Motion carried.

## Secretary's Report

- ❖ Deborah needs to send to all the description of the secretary's position before the next board meeting.
- ❖ Don moved/Rich seconded that we accept the report. Vote was unanimous. Motion carried.

## Committee Reports

### Dance Camp Chicago

- ❖ The Dance Camp 2010 budget was presented and discussed as a comparison against the expectations for 2011..

### Happenings

- ❖ Holly Hayek is currently under training as an emergency back-up . She has also been added to the team of four (4) proof readers for Constant Contact which are Roger Peterson, Deborah Sitter and Alisa Winkler. Leah has resigned as a proof reader.
- ❖ Judi estimates that the 2012 budget for Constant Contact will be the same as last year \$357.00.
- ❖ Updated photos of our teachers were taken by Roger Peterson and Don Leynes at our "Meet the Teachers Dance" held on September 26, 2011.

- ❖ **Judi** needs to present a current/updated committee description to the board before our next board meeting.

#### **Special Events**

- ❖ **Leah** will talk to Tom about moving along on the plans for the Holiday Dinner Dance.

#### **Operations**

- ❖ The October staffing form will be coming out on Thursday, September 22, 2011.
- ❖ **Don** needs to submit the committee description before the next board meeting for all to read.

#### **Website**

- ❖ **Jerry** will ask Roger to submit a current/updated committee description to the board before our next board meeting.

#### **Marketing**

- ❖ We are having a slow steady increase on Facebook as people make the request to be a part of the group.
- ❖ Due to the marketing board getting to look beaten up and consequently seeing that the electronic version of promoting our club has brought us more success, Don will start looking for pricing on a notebook computer.
- ❖ Jerry moved and Karen seconded that a 19" flat screen monitor be purchased. **Motion carried.**
- ❖ **Alisa** needs to relook at the committee description and get it back to the board before our next meeting.

#### **Education**

- ❖ It has been decided that the 1st dance of the month in April, 2012, will be held on April 06<sup>th</sup> even though it is Good Friday for Christians and Passover for the Jews.
- ❖ **Jerry** needs to add the December lesson of Two-Step with the Jeffries to our cards before printing.
- ❖ **Ingrid** needs to present a committee description to the board before our next meeting.

#### **Hospitality**

- ❖ **Karen** needs to present a committee description to the board before our next meeting.
- ❖ **Karen** needs to get her budget to Rich before our next board meeting.

#### **Music**

- ❖ **Gary** needs to present a committee description to the board before our next meeting.
- ❖ **Leah** will contact Matt Cotherman regarding his availability for our October 7<sup>th</sup> dance.
- ❖ It was decided that after 11:00 p.m. at our dances, the music committee will review the crowd to determine the needs for the music.

#### **Membership**

- ❖ Annual membership fees are now being collected at dance lessons and at our dances.
- ❖ Membership cards have been created and ready for hand-out for those that have purchased their annual fee.

#### **Volunteers**

- ❖ **Deborah** needs to send the committee description to all before our next board meeting.
- ❖ There are no additions or losses to the volunteer committee.

- ❖ Deborah needs to contact Judi about putting something in the next issue of Happenings regarding the recruiting of volunteers.

**Dance Angels**

- ❖ Gary needs to send to all the description of the committee before our next board meeting.
- ❖ Gary needs to contact Judi about putting something in the next issue of Happenings regarding the recruiting of Dance Angels.

**Community Outreach**

- ❖ Tom needs to connect with Judi to put something in the next issue of Happenings regarding the interest of members chairing a Community Outreach Committee

**Life Membership**

- ❖ Tom needs to send to all the description of the committee before our next board meeting.

Next meeting is October 25<sup>th</sup>, 2011.

**Adjournment**

Rich moved and Don seconded that the meeting be adjourned at 9:53 p.m.. Vote was unanimous. Motion carried.

Respectively submitted,

Deborah E. Sitter