

## Swing'n'Country Board Meeting Minutes

Monday, May 18, 2009

Present: Ann Clark, Rich Cooper, Bill Dortch, Jerry Kieras, Don Moeller, Leah Noparstak, Roger Peterson, Kathy Poppke

Absent: Judi Troemel, Susie Kaplan

Meeting was called to order at 7:05 pm by President Roger.

Bill read the Mission Statement.

### **President's Report:**

Chris Peterson responded positively to emails asking if she has some SNC records. **Roger will pick up these records.**

Next Board Meeting has been rescheduled from June 15 to June 29.

### **Non-Committee Presentation:**

Don M provided a handout as a possible format for Committee Reports. **Don will send an electronic file to the board members for review and comments.**

### **SNC Officer and Committee Reports:** (Listed alphabetically)

**Bylaws:** Ann Clark, (Chair)

**Action Item: Email Vote.** The revised bylaws sent out on April 27 were reviewed. The final, final version will be voted upon by email. Ann will submit for approval. The Illinois tax-exempt status requirements are being studied by Roger Peterson.

**Dance Camp Chicago:** (Lea, Chair)

- **Action Item 1:** A general framework report using SNC's mission statement to include three levels (newbies, average, advanced dancers) will be sent to the board for review and vote.
- **Action Item 2:** A venue search to include three options (Bare Bones, Mid-Range, Top-of-Line) will be sent to the board for discussion and vote.
- **Action Item 3:** The survey will be closed at the end of May. Results will be presented to the Board by Leah.

**Education:** None. (Susie/Tobi chairs)

**Action Item:** Proposal for free beginner/beginner classes remains an action item.

**Happenings:** Judi (Chair)

**Action Item:** Leah offered to coordinate the sync of Happenings subscribers to the current member list. Committee report submitted on May 16 will be attached to these minutes.

**Hospitality:** (Ann, Chair)

**Action item:** Propose budget for food for July and August dances. July theme is 'In the Good Old Summertime' with pizza. August theme is 'In the Heat of the Night' with ice cream social.

**Action item:** Plan 2009-2010 dance themes

**Marketing:** Jerry Kieras (Chair)

**Action Item:** Proposal for awards for wearing SNC wear remains an action item.

**Music:** Leah (Chair)

**Action Item:** DJ guideline that will include BPM, rotation, length of song, interviewing process all summarized in one document remains an action item. Ron Oberman has requested to join the committee.

**Operations:** Roger

**Action Item:** Needed are a small group of people to be trained in set up and take down of the audio system. Getting the system balanced is a bit sensitive. Roger asked that we observe and comment on the new lighting ambience. A detailed report was submitted prior to meeting and will become an attachment to the minutes.

**Secretary's Report :** Judi

A motion was made by Rich to approve the April minutes after corrections and was seconded by Bill. **Motion passed** unanimously.

**Action item:** Redistribute corrected April minutes to the board.

**Special Events:** December Holiday Dinner: Leah, Tobi and Julie.

**Action Item:** Reserving December 4 for Dinner/Dance and December 18 for bare-bones dance only (I-Pod music, minimal refreshments) remains an action item.

**Treasurer's Report:** Rich (Chair)

**Action Item:** Final February 2009 Monthly Actual with bonuses will be sent to Roger and Board.

Comments on Budget:

- Attendance for dances in January and February lower due to weather and only one dance per month. Overall SNC is on budget (excluding DCC).
- Instructor Bonuses – The instructor is eligible for bonus money on 21+ students for both the beginner and intermediate classes. The bonus is \$5 per student per class after the base of twenty has been met.
- SNC bank acct numbers have been deleted from CDs, checks and will be deleted from other public documents

- World Dance Council membership. A motion was made to renew by Leah and was seconded by Jerry in the amount of \$200. **Motion passed.** The Treasurer report was sent to the Board on 05142009 and will become an attachment to these minutes A motion was made by Don to accept the April 2009 Treasurer Report and was seconded by Roger. . **Motion unanimously passed.**

**Web Site:** Roger (Chair)  
None

**Adjournment:** Leah made a motion to adjourn at 9:47 pm, seconded by Roger. **Motion unanimously passed.**

Respectfully submitted,

Judi Troemel

----- end of approved minutes -----

## **Swing 'n' Country Operations Report**

**May 18, 2009**

- Since the Center at North Park has replaced the lightbulbs we have been turning off certain circuit breakers during the dance to make the ambiance a bit better. Specifically, we are turning off breakers 2, 5, 6, and 8. Please observe whether this seems satisfactory (too dim? Still too bright?) and comment to Leah or Roger.
- The Shure wireless mic has been purchased and appears to work well with the mixer and the Bose powered speaker. Getting the system balanced when using both the CD (or iPod) and the wireless mic working is a bit sensitive. There are three level controls that must be adjusted correctly. We need to get a small group of folks trained in set up and take down of the audio system so that we are not dependent upon any single person being at a dance or lesson.

## **Swing 'n' Country Web Site Report**

**May 18, 2009**

- There has been no progress on moving from MS FrontPage to MS Expression Web.

## ***Happenings* Committee Report**

**May 18, 2009**

- The summer dances are now listed in *Happenings* under Save These Dates.
- The start-over 60-day trial with Constant Contact will begin approx June 15.
- Roger had prepared a *Happenings* email address to Members addresses sync on April 29. He is requesting a volunteer to go through the names renewed in the past year and obtain permission to add them to the *Happenings* subscriber list.

Respectfully submitted,

Judi Troemel